

**MINUTES OF
BOARD OF EDUCATION MEETING
March 18, 2024**

- HELD IN:** District Office
- MEMBERS PRESENT:** Tracy Allen-Waite, Dan Ashline-Beaudet, Amy Belair, Norman Lewis, and Michelle Pelkey.
- MEMBERS ABSENT:** Charlene Favaro
- ALSO PRESENT:** Javier Perez, Danielle McAfee, Kathy Moore, Tracy Manor, Shannon Nephew, Kyle DiTullio, 4 students and 1 community member.
- MEETING TO ORDER:** President Allen-Waite called the meeting to order at 5:29 p.m.
- PLEDGE:** President Allen-Waite then led the Pledge of Allegiance.
- PREVIOUS MINUTES:** Motion by Dan Ashline-Beaudet, seconded by Amy Belair, to approve the minutes of the March 04, 2024, Regular Board meeting.
All in favor.
- ADDENDUM AND AMENDED AGENDA:** Motion by Dan Ashline-Beaudet, seconded by Amy Belair, to approve the Addendum and the Amended Agenda.
All in favor.
- SUPERINTENDENTS REPORT:** Mr. Perez spoke about the scheduled for half day for Solar Eclipse, there is some concern about travel congestion and we have a scheduled Board meeting that night. Mr. Perez asked the board which day would work that week to move the board meeting to. Everyone agreed on Thursday April 11, 2024. Mr. Perez handed the report over to the team.
- Kathy Moore stated the district wide band concert was awesome. Morrisonville Elementary has a science fair on Wednesday for 3-5 grades. Friday is Tropical day.
- Tracy Manor/ Shannon Nephew spoke about Sports season in-between, NHS inductions on Monday, March madness going on and that Prom is April 27th.
- 24-25 BUDGET DRAFT 2:** Danielle McAfee spoke about the reductions from the last budget, most positions will be moving into grants, some cost changes in budget lines. There is an increase on the 5-year plan estimate. This draft's actual overall change is reduced to right under 1 million from the last draft. The total budget increase is around 6% compared to 9% in the draft 1 budget.
- PUBLIC COMMENT:** There were no individuals wishing to address the board.
- SCHEDULE OF CLAIMS:** Motion by Amy Belair seconded by Michelle Pelkey to approve the Schedule of Claims: **February 2024.**
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| 1. | General Fund | Check# 195558-195654 | \$1,142,495.17 |
| 2. | School Lunch | Check# 14660-14674 | \$55,110.22 |
| 3. | Special Aid | Check# 7821-7827 | \$23,206.11 |
| 4. | Capital Projects | Check# 2659-2660 | \$8,039.49 |
- All in favor.
- CONTINUING APPOINTMENTS:** Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to approve the recommendations of the Superintendent of Schools for continuing appointments for the following Teachers/ Social Worker/ Administrator/ School Counselor, and Teacher Assistants for the 2024-2025 school year:
- FIRST TO SECOND YEAR:**
- Jennifer Friel**, who has a Level 1 Teacher Assistant Certification, be continued as a teacher Assistant.
 - Jamie Ledwith**, who has an Initial Childhood Education Grades 1-6 Certification, be continued as an Elementary Education Teacher.

3. **Amber O’Connell**, who has a Level 1 Teacher Assistant Certification, be continued as a Teacher Assistant.
4. **MaKenna Provost**, who has an initial Special Education Birth-Grade 6 Certification be continued as a Special Education Teacher.
5. **Heidi Pellerin**, who has a Permanent Certification in School Counselor, be continued as a School Counselor.
6. **Summer Heywood**, who has a Level 1 Teacher Assistant Certification, be continued as a Teacher Assistant.
7. **Jason Castine**, who has a Professional Certification in Special Education Grades 7-12, be continued as a Special Education Teacher.
8. **Tina LeDuc**, who has a Level 1 Teacher Assistant Certification, be continued as a Teacher Assistant.
9. **Tiffany Steurman**, who has a Level 1 Teacher Assistant Certification, be continued as a Teacher Assistant.
10. **Laura Begor**, who has a Professional Certification in Students with Disabilities 1-6, be continued as a Special Education teacher.
11. **Courtney Rock**, who has a Professional Certification in Childhood Education Grades 1-6, be continued as an Elementary Education Teacher.
12. **Nicole Donah**, be continued as a Special Education Teacher.
13. **Jamie Havicon**, who has an Initial Certification in Childhood Education Birth-2, be continued as an Elementary Education Teacher.
14. **Frances Merkel**, who has an Initial Certification in both Childhood Education Birth-2, and Childhood Education Grades 1-6, be continued as an Elementary Education Teacher.
15. **Adriann Peebles**, who has an Initial Certification in Childhood Education Birth-2, as well as Childhood Education Grades 1-6, be continued as an Elementary Education Teacher.
16. **Holly Frenyee**, who has a Professional Certification in Childhood Education Grades 1-6 as well as Childhood Education Birth-2, be continued as an Elementary Education Teacher.
17. **Travis Rabideau**, who has a Level 1 Teacher Assistant Certification, be continued as a Teacher Assistant.
18. **Kerry Forgette**, who has a Level 1 Certification in Teacher Assistant, be continued as a Teacher Assistant.
19. **Becky Tamer**, who has a Generalist Certification in Special Education Grades 7-12, be continued as a Special Education teacher.
20. **Brittany Trybendis**, who has a Professional Certification in School Building Leader as well as a Professional Certification in District Leader, be continued as a School Administrator.

SECOND TO THIRD YEAR:

1. **Jaimie Marsden**, who has a Permanent Certification in Pre-K, Kindergarten, & Grades 1-6, be continued as an Elementary Education Teacher.
2. **Andrew Cutaiar**, who has an Initial Certification in Spanish 7-12, be continued as a Spanish Teacher.

THIRD TO FOURTH YEAR:

1. **Janet Dandrow**, who has an Initial Certification in Childhood Education Grades 1-6, be continued as an Elementary Education teacher.
2. **Kathleen Heidelberg**, who has a Professional Certification in Students with Disabilities B-2, be continued as a Special Education Teacher.
3. **Katelyn Imhoff**, who has a Level III Teacher Assistant Certification be continued as a Teaching Assistant.
4. **Christina Fray**, who has an Initial Certification in Music, be continued as a Music Teacher.
5. **Holly Grenier-Smith**, who has a Professional Certification in Childhood Education Grades 1-6, be continued as an Elementary Education Teacher.
6. **Shaun Irland**, who has an Initial Certification in English Language Arts 7-12, be continued as an English Teacher.

7. **Jamie Myers**, who has an Initial Certification in Family and Consumer Sciences, be continued as a Home Economics teacher.
8. **Kade Sewell**, who has an Initial Certification in Biology 7-12, be continued as a Special Education Teacher.
9. **Michelle Myers**, who is a Licensed Master Social Worker, be continued as a Social Worker.
10. **Lia Fishbein**, who has an Initial Certification in Childhood Education Grades 1-6 as well as Childhood Education Birth-2, be continued as an Elementary Education teacher.
11. **Danielle Giroux**, who has a Level I Teacher Assistant Certification be continued as a Teaching Assistant.
12. **Alyssa Neverett**, who has an Initial Childhood Education Grades 1-6 Certification, be continued as an Elementary Education Teacher.
13. **Susan Titus**, who has an Initial Childhood Education Grades 1-6 Certification, be continued as an Elementary Education Teacher.
14. **Natashia Jones**, who has a Professional Mathematics 7-12 Certification be continued as a Mathematics teacher.
15. **Donna Lynch**, who has an Initial Mathematics 7-12 Certification be continued as a Mathematics Teacher.
16. **Andrew McGill**, who has a Professional Art Certification be continued as an Art Teacher.
17. **Brent Denis**, who has a Professional School Admin/Supervisor Certification, be continued as a School Administrator.

All in favor.

TENURE APPOINTMENT: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to to approve the recommendation of the Superintendent of Schools to grant tenure to the following teacher for the 2024-2025 school year:

TENURE:

1. **Michele Thomson**, who has a Professional Certificate in Childhood Education Grades 1-6, be granted tenure as an Elementary Education Teacher.

All in favor.

SUBSTITUTES:

Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance, and the appointments are effective the first day of employment:

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|----------------------|---------------|
| ➤ Elizabeth Veitch | -Teaching |
| ➤ Katherine Roy | -Teaching |
| ➤ Meagan Holderman | -Teaching |
| ➤ Rebecca Tomkiewicz | -Non-Teaching |

All in favor.

BUDGET VOTE CHAIRPERSON:

Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to appoint Amber Parrotte as Chairperson to open and close the polls for the May 21, 2024, Annual Budget Vote/ Election.

All in favor.

BUDGET VOTE ASSISTANT CLERKS:

Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to appoint the following individuals to serve as assistant clerks/ Substitute Assistant Clerks at the May 21, 2024, Annual Budget Vote and pay \$15.00 per hour.

Assistant Clerks:

Olivia Allen
Kenny Allen
Julie Cane
Julie Nelson

Substitute Assistant Clerk:

Tracy Strack

All in favor.

BUDGET BOTE COORD-INATOR: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to appoint Barbara Ducatte as the Coordinator (Election Inspector) for the May 21, 2024, Annual Budget Vote/Election and pay \$16.25 per hour.
All in favor.

EMERGENCY CHIMNEY PROJECT PROPOSAL: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to approve the proposal for Contract #OD 387-23 Saranac CSD - Elementary School – (2) Emergency Chimney Repair Project from A.W. Farrell & Son Roofing to provide labor and material to perform the scope of work in an amount not to exceed \$192,000.
All in favor.

RECOVS GRANT: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to authorize the expenditure of funds associated with RECOVS Grant funding for the 2023-2024 and 2024-2025 school year within the RECOVS funding cycle year (November 1st-October 31st).

BE IT FURTHER RESOLVED that the district is therefore authorized to compensate staff for pre-approved work hours outside of their contractual rate/salary in accordance with RECOVS grant approved funding and program requirements. Any stipends will be paid on the first payroll of each funding cycle.
All in favor.

CSE/CPSE/504 RECOMMENDATIONS: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to approve the CSE, CPSE, and/or 504 recommendations for this current year and next year of February 28-29, 2024, and March 5-6, 2024.
All in favor.

SANYS RETIREMENT: Moore Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to accept a letter of resignation for the purpose of retirement from Kathleen Moore, School Administrator, effective June 30, 2024.
All in favor

Mr. Perez and the Board of Education thanked Kathy Moore for her many years of service within the district and for all of her hard work she has done throughout the years.

COACHING APPOINTMENTS: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to appoint the following individuals as coach for the 2023-2024 school year contingent upon the successful completion of all coaching requirements:

- Brette Campbell -Unpaid Volunteer Assistant Softball Coach
- Zachary Marlow -Unpaid Volunteer Baseball Coach
- Mike Recore - Unpaid Volunteer Assistant Softball Coach
- Robert Trombley - Unpaid Volunteer Assistant Baseball Coach
- Cary Webster -Head Modified Softball Coach

All in favor.

SEPTIC BID AWARD: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to award Morrisonville Septic LLC a contract for cleaning of septic tanks/pumping stations at the Saranac Elementary School, Saranac Bus Garage, Morrisonville Elementary School, and Middle/Senior High School in an amount not to exceed \$12,000 for cleaning of septic tanks and \$.16 per gallon for pumping stations. The following bids were received:

Bidder:	Cleaning Septic Tanks:	Pumping Stations:
Morrisonville Septic LLC	\$12,000	\$.16 Per Gallon
PM Leary	\$12,900	\$.18 Per Gallon
Blue Diamond	\$.45	\$.45 Other Tanks

All in favor.

TRASH REMOVAL BID-AWARD: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to award Casella Waste Management of NY, Inc a contract for Trash Removal as per the bid specifications in an amount not to exceed \$65,432 for the period of July 1, 2024, to June 30, 2025. The following bids were received:

Bidder:	Trash Removal:
Casella Waste Management, Inc	\$71,833

All in favor.

PORTABLE TOILET BID AWARD: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to award Drapeau’s a contract for leasing (9) Portable Toilets as per the bid specifications in a total amount not to exceed \$1,425 per month for the period of April 5, 2024, to October 28, 2024. The following bids were received:

Bidder:	Leasing of Portable Toilets:
<i>Drapeau’s</i>	\$1,425 per month
Fosters’ Tent Rentals	\$1,750 per month.
Morrisonville Septic	\$2,125 per month.
PM Leary	\$1,906 per month.
All in favor.	

RESURFACING OF 4 TENNIS COURTS BID AWARD: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to award Signature Sport Surfaces a contract for the Resurfacing of Four (4) Tennis Courts as per the bid specifications in a total amount not to exceed \$58,000. The following bids were received:

Bidder:	Tennis Courts:
<i>Signature Sport Surfaces</i>	\$58,000
All in favor.	

INSTALLATION OF FOOTBALL GOAL POSTS BID AWARD: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to award Track and Field Installers a contract for the Removal and Installation of Football Goal Posts as per the bid specifications in a total amount not to exceed \$48,972.20. The following bids were received:

Bidder:	Football Goal Posts:
<i>Track and Field Installers</i>	\$48,972.20
All in favor.	

REFINISHING OF GYMNASIUM FLOORS BID AWARD: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to award Artistic Wood Floors a contract for the Refinishing of Gymnasium Floors as per the bid specifications in a total amount not to exceed \$21,343.98. The following bids were received:

Bidder	Refinishing of Gymnasium Floors
<i>Artistic Wood Floors</i>	\$21,343.98

CSEA RESIGNATION: Gremis Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to accept a letter of resignation from Michael Gremis from his Teacher Aide/ Student Aide position effective April 01, 2024.
All in favor.

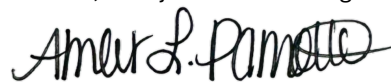
DONATION: Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to accept a donation in the amount of \$500 from Leo “Skip” Maggy and increase budget codes A2110.450.50.2000 and A2110.450.70.2000 by \$250 each.
All in favor.

CSEA RESIGNATION: Abshire Motion by Amy Belair, seconded by Daniel Ashline-Beaudet to accept a verbal resignation from Nicole Abshire from her part-time teacher Aide/ Student Aide position effective April 01, 2024.
All in favor.

EXECUTIVE SESSION: Motion by Daniel Ashline-Beaudet, seconded by Amy Belair, to enter into an Executive Session at 5:53 p.m. to discuss the employment for a particular person(s).
All in favor.

OPEN SESSION: Motion by Amy Belair, seconded by Dan Ashline-Beaudet, to reconvene open session at 6:29 p.m.
All in favor.

ADJOURNMENT: Motion by Amy Belair, seconded by Dan Ashline-Beaudet, to adjourn the meeting at 6:30 p.m.
All in favor.



Amber L. Parrotte, District Clerk